



## Guardian Guidelines

1. The Guardian should reside in the UK during term time and be over 24 years of age. It is not usually suitable for someone in full-time education to be a Guardian.
2. The Guardian should live within a reasonable drive to School (maximum of two hours driving/flying distance from the School)
3. The Guardian should be contactable by telephone and email.
4. The Guardian needs to be available to look after the pupil during Exeat weekends when all pupils have to leave School or to provide accommodation with a host family.
5. The Guardian needs to be available during the half term holidays if the pupil is not going home, since all pupils must leave School during all holidays or organise accommodation with host family.
6. If a pupil is excluded from School on disciplinary grounds, then she/he will need to be collected from the School as soon as is practically possible and will then stay with the Guardian during the suspension period.
7. When a pupil is ill they can usually be treated in the Medical Centre and stay there but there may be times when they need a home situation and he/she will then have to stay with the Guardian.
8. The Guardian may need to look after your child at the start and end of term if the flights to and from home do not exactly match with the dates of the term
9. The Guardian may be required to attend Parents' Meetings in the absence of the parents to discuss the pupil's progress.
10. The Guardian should provide House staff 48 hours notice and agree the most convenient time to visit pupils during term-time.
11. We recommend that if you use a guardianship agency they should be registered with AEGIS.

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